

# ● SashGuidelines

Only **2** items are permitted to be worn with your cap and gown.

PERMITTED COMBINATIONS  
2 SASHES • 2 CORDS • 1 SASH & 1 CORD

Only sashes from the national honor society Phi Theta Kappa, a GCC recognized student organization, a certificate/degree/diploma program, or a TRIO program are permitted. Unless you are wearing the Phi Theta Kappa or TRIO sash, any sash created specifically for your graduation ceremony MUST follow the GCC Sash Guidelines below:

## SashProduction

- 1 Sash can *ONLY* use **GCC Blues** or **White**.  
Please refer to the **Color Palette** with the Center for Student Involvement **735-5518/19**
- 2 The sash *MUST* contain the complete name of the college:  
**Guam Community College. No abbreviations.**
- 3 Program sash designs must be approved by their respective Department Chair to ensure unity of color and design.  
(Example: All students wearing an Accounting sash must be wearing the exact same sash design that was approved by the Accounting Program Department Chair).  
Program discipline sashes should have their program name completely spelled out.
- 4 Flashing pins, pictures, glitter, rhinestones, and similar type items cannot be used on the sash.

For more info, please contact

Graduation Committee Vice-Chair, Dr. Julie Ulloa-Heath, Ed. D  
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GUAMCOMMUNITYCOLLEGE

# 2017 GRADUATION GUIDELINES



LUNCHEON | REHEARSAL  
UOG Calvo Field House  
May 11 • Thurs | 12PM - 4PM

COMMENCEMENT CEREMONY  
UOG Calvo Field House  
May 12 • Friday | 4PM

# ● ImportantDetails

## □ Apply

For Graduation by 12:00 noon, **April 7, 2017** at Admissions & Registration Office if you want your name to appear in the graduation ceremony booklet!



**Note:** There is a **\$15 non-refundable graduation application fee**. It is YOUR RESPONSIBILITY to apply for your degree, certificate or diploma. Graduates can still apply for graduation through Friday, **April 21, 2017**, but their names **WILL NOT** appear in the booklet.

Questions? Call **735-5531-35** or email [gcc.registrar@guamcc.edu](mailto:gcc.registrar@guamcc.edu)

## □ Purchase

your **Cap, Gown and 2017 Tassel** at the GCC Bookstore. Official attire to participate in the ceremony:  
**Black cap, black gown & black tassel.**



Cost: **\$60.00 Cap, Gown & Tassel Set [All black]**  
**\$35.00 Gown | \$13.00 Cap | \$12.00 Tassel**  
(Prices subject to change after January 2017)

**Bookstore Hours: Monday – Friday: 9am–3pm**  
CLASS RINGS: To order a class ring, contact the GCC Bookstore.

Questions? Call the GCC Bookstore at **735-6017/6018**

## □ Proper Attire



**MEN:** Black tie, black pants, black socks, white short sleeve shirt with collar, black shoes.

**WOMEN:** Open collar tops, black pants or dress and black shoes.  
(dress length not longer than graduation gown),

Women's cap and gown packages may contain a white collar; wearing the white collar is optional.

**Note:** Graduates may be required to walk up and down several flights of stairs, therefore we suggest comfortable shoes to avoid a possible fall.

**LEIS AND FLOWERS** are for picture taking before or after the graduation ceremony; they are NOT to be worn or carried during the ceremony.

## □ Must Attend

COPSA LUNCHEON | GRADUATION REHEARSAL



**COPSA Luncheon: May 11, 2017 | 12 Noon | UOG Calvo Field House**

COPSA (Council On Postsecondary Student Affairs), your GCC student government, is hosting a luncheon for graduates immediately prior to the rehearsal.

**Graduation Rehearsal: May 11 | 1PM - 4PM | UOG Calvo Field House**

Be prompt, wear comfortable clothing, and bring a water bottle.

Questions? Call the **Center for Student Involvement** at **735-5518/19**

## □ Cap & Gown



**CAP:** Should be worn flat on the head and not have any words written on it.

**TASSEL:** To be worn on the right side until instructed to move it to the left side during the ceremony.

**GOWN:** Should be ironed and/or crease-free for the ceremony. To assist future graduates who may be unable to afford a cap or gown, we will be collecting donations of used caps and gowns after the ceremony.

If you have no plans to re-use your cap and gown, please bring them to the Development and Alumni Relations Office, Bldg. 2000, Room 2214.

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## GCC Commencement (Graduation)

**Friday, May 12, 2017 | 4PM | UOG Calvo Field House**

**Arrive by 3:00 PM** and proceed to location designated during rehearsal.

Leave your electronic devices, flowers, bags, gifts with a friend or family member.

**DO NOT** chew gum, betel nut or candy.  
Conduct yourself in an appropriate and dignified manner during the ceremony.

**UOG CALVO FIELD HOUSE RULES:** For safety reasons, confetti, air horns, helium balloons and banners are **NOT** permitted inside the Field House.

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## □ Celebrate

your accomplishment! Participate in your GCC Alumni Organization, and encourage others to pursue their education at the Guam Community College!

